

AY 2024  
GIS (Global and Interdisciplinary Studies)  
Application Guidelines  
[A Standard for Entry in April]



GIS (Faculty of Global and Interdisciplinary Studies) Admission

The following sets out the admission entrance requirements for the GIS (Global and Interdisciplinary Studies) faculty, which has the goal of developing ambitious graduates, equipped with both an interdisciplinary education and proficient English, so that they can work at the forefront of the international community. At GIS, all classes are held in English, so applications must meet the below English language requirements. In the course of the screening, in addition to both high school grades and extracurricular activities, an important consideration is the interest and study motivations of applicants for the subject courses offered by GIS.

Admissions Policy [https://www.hosei.ac.jp/hosei/daigakugaivo/rinen/hoshin/ukeire\\_hoshin/](https://www.hosei.ac.jp/hosei/daigakugaivo/rinen/hoshin/ukeire_hoshin/)

\* Please note that the method/s by which candidates are selected for our program may change from the description given in the Application Guidelines. All changes regarding admission procedures will be announced on Hosei University's Admission Information website (<https://nyushi.hosei.ac.jp/>).



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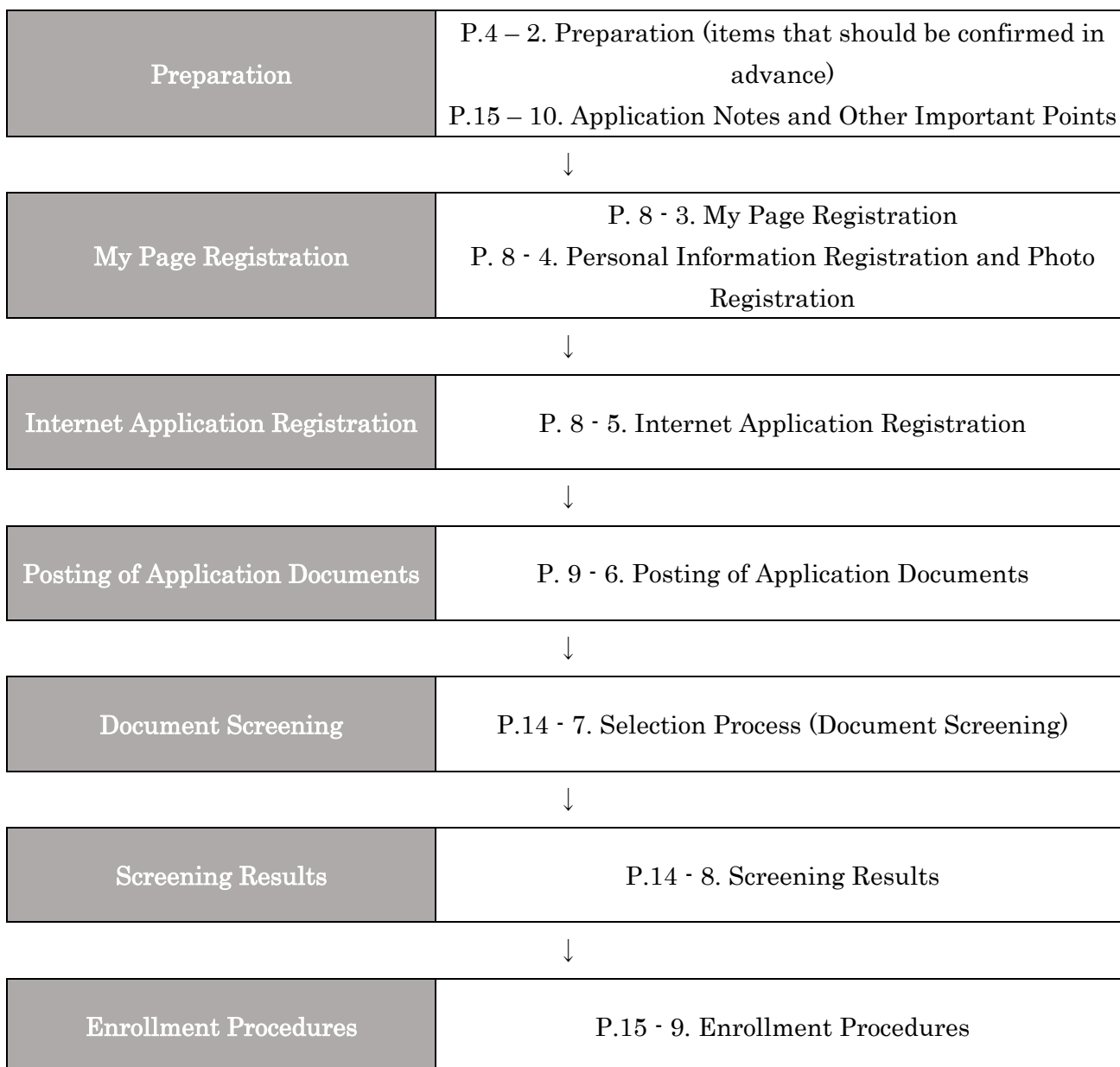
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## 1. Flow of Procedures from Application to Enrollment

Please refer to the Hosei University Entrance Examination Guidance.

<https://www.guide.52school.com/guidance/net-hosei-tokubetsu/>



## 2. Preparation (items that should be confirmed in advance)

### (1) Necessary for Application

Hosei University Entrance Examination Guidance "Top Page"

See <https://www.guide.52school.com/guidance/net-hosei-tokubetsu/>

To apply to Hosei University you must complete the following online procedures: "My Page Registration," "Personal Information Registration and Photo Registration," "Internet Application Registration," and "Printing and Mailing of Application Documents."

### (2) Schedule

Application Period	Date of announcement of screening results	Application Closing Date	Additional Screening Results	Additional Screening Application Closing Date	Postponement Application Closing Date
October 10 (Tue) to October 20 (Fri)	December 12 (Tues)	December 19 (Tues)	December 26 (Tues)	January 12 (Fri)	February 28 (Wed)

\* Applications must be postmarked by the date of the deadline (applications from overseas must arrive at the university by the deadline).

\* Online interviews may be carried out upon designation of target persons. Please refer to "7. Selection Process (Document Screening)" (p.14).

### (3) Faculty and Number of Places to be Offered

GIS (Faculty of Global and Interdisciplinary Studies) A Standard for Entry in April: 33 places

### (4) Application Requirements

Applicants must meet each of requirements ① to ④ (③ only if applicable):

- ① Have a strong desire to study in GIS.
- ② Have satisfied, or expect to satisfy by the time of enrollment, one of the following three requirements:
  - a. Completed, or expect to complete, by the time of enrollment, high school (高等学校) or secondary education (中等教育学校) under the Japanese education system.
  - b. Completed, or expect to complete by the time of enrollment, 12 years of education under the Japanese education system.
  - c. Have, or expect to have by the time of enrollment, scholastic qualifications equivalent to a high school graduate as stipulated in Article 150 of the School Education Act Enforcement

Regulations\*.

(See "Application Eligibility Details" on P.6 for further details on this item.)

\* Applicants who have completed 12 years of education or equivalent in a non-Japanese educational institution, or 12 years of education at a school that is accredited by an international accreditation organization (WASC, CIS, ACSI or NEASC).

③ Applicants who have completed or are expected to complete a course of study under an educational system other than that of Japan must satisfy one of the requirements stated in (a) to (g) Table 1. This excludes applicants who have completed 12 years of education at a school that is accredited by an international accreditation organization (WASC, CIS, ACSI or NEASC).

**Table 1**

	Requirements
a	Have been enrolled in the International Baccalaureate (IB) program (including Japanese DP) and obtained, or expect to obtain, the diploma
b	Have sat, or expect to obtain, (a) 3 GCE Advanced Levels or (b) 2 GCE Advanced Levels and 2 GCE Advanced Subsidiary Levels (total of 4 subjects)
c	Have fulfilled, or expect to fulfill, university admission requirements (UE: University Entrance), including NCEA (National Certificate of Education Achievement) Level 3
d	Have passed, or expect to pass, the Baccalauréat
e	Have passed, or expect to pass, the Abitur
f	Have taken ACT (Including Writing)
g	Have taken SAT (SAT Essay not required)

④ Submission of external English test scores

Applicants must submit one of the following English external test scores, regardless of their scores or grades.

- a. EIKEN Test in Practical English Proficiency
- b. TOEFL iBT® (including Paper Edition)
- c. IELTS (Academic Module) (including computer version of IELTS)

\* Only the Test Date Score for TOEFL iBT® (MyBest™ score is not accepted)

\* TOEFL iBT® Home Edition is not accepted

\* IELTS Online and IELTS Indicator are not accepted

[Details of Application Requirements]

"Applicants with scholastic qualifications equivalent to a high school graduate as stipulated in Article 150 of the School Education Act Enforcement Regulations, or have scholastic qualifications equal to or more than those qualifications" as written under Application Requirements are applicants who fall under any of the below, or who expect to fall under any of the below by the time they enroll at university.

- ① Applicants who have completed 12 years of education, or the equivalent which meets standards set by the Minister of Education, Culture, Sports, Science and Technology, in an educational institution overseas.
- ② Applicants who have completed a course of study at an overseas educational institution recognized or designated by the Minister of Education, Culture, Sports, Science and Technology as offering a course that is equivalent to a course offered at a high school.
- ③ Applicants who have completed an advanced course (limited to courses of 3 years or more, and must satisfy other standards set by the Minister of Education, Culture, Sports, Science and Technology) at a vocational school, which meets the standards set by the Minister of Education, Culture, Sports, Science and Technology.
- ④ Applicants that meet the standards set by the Minister of Education, Culture, Sports, Science and Technology.

[\*] Refer to the table below for details.

- ⑤ Applicants who are 18 years of age or older and have passed an authorized high school degree examination (including Certificate for Students Achieving the Proficiency Level of Upper Secondary School Graduates or University Entrance Qualification set under previous regulations).
- ⑥ Applicants who are 18 years of age or older and recognized by Hosei University as having scholastic ability equivalent to or higher than that of a high school graduate.

(In relation to ⑥, the schools that Hosei University has recognized as students being eligible to apply are Korean High Schools.)

Please contact the Hosei University Admissions Center one month prior to the application start date if you want to sit an examination under the application requirements set forth in ⑥, or if you have any questions about the application requirements.

- Contact point: Hosei University Admission Center 03-3264-9312 NKadm@ml.hosei.ac.jp
- Office Hours: Mon to Fri 9:00 to 17:00 (closed between 11:30 to 12:30), Saturdays 9:00 to 12:00 (closed on Sundays and public holidays)

[Applicants that meet the standards set by the Minister of Education, Culture, Sports, Science and Technology]

Education system (Example)	Requirements	Submission of documents certifying the requirements are met
International certification bodies and accredited schools (WASC, ACSI, CIS, NEASC)	Obtain a certificate of graduation (completion) of a 12-year educational program at an accredited school.	<ul style="list-style-type: none"> <li>• Certificate of Graduation or Certificate of Completion from school</li> <li>• Test Report Form (Original)</li> </ul>
International Baccalaureate (IB) Program	Obtain the International Baccalaureate (IB Diploma).	<ul style="list-style-type: none"> <li>• Copy of International Baccalaureate Diploma (IB Diploma)</li> <li>• Transcript must show the results of six subjects from final exams and the IB Diploma</li> </ul>
Baccalauréat	Obtain a pass in the Baccalauréat.	Transcript showing Baccalauréat results
Abitur	Obtain a pass in the Abitur	Transcript showing Abitur results
GCE Advanced Levels	Obtain GCE Advanced Levels (Applicants must have passed at least one A Level subject)	GCE Statement of Results certifying grades

#### (5) Considerations for Examinations and Studies

If you have a disability, etc., and need consideration for the entrance examination or your program of study, then you need to apply for this before you make your application (before you register for the application online). Once you have submitted a doctor's diagnosis, written opinion, application form, etc., and if the University deems it necessary, an interview will be scheduled to determine the particulars of your condition. For further details please check the announcements posted online on the entrance examination information website in early August.

- Contact point: Hosei University Admission Center    03-3264-9312    NKadm@ml.hosei.ac.jp  
Monday to Friday 9:00-17:00\* Closed 11:30-12:30  
Saturday 9:00-12:00 (Closed during summer vacation). Closed on Sundays and public holidays

#### (6) Applicants with Non-Japanese Nationality (Acquiring a Student Visa)

Students with non-Japanese nationality need to have a student visa (status: 留学) to study in Japan, and to be eligible for scholarships and other assistance. Please contact the GIS office before applying if you are outside of Japan during the completion of enrollment procedures.

Non-Japanese students may also enroll with a different visa (dependent, permanent resident, long-term resident, spouse or child of permanent resident, etc.), but will not be eligible for scholarship or other assistance for international students.

### **3 My Page Registration**

Hosei University Entrance Examination Guidance "My Page Registration"

See <https://www.guide.52school.com/guidance/net-hosei-tokubetsu/mypage/>

To apply, you need to register for "My Page" online.

Enter your e-mail address and follow the on-screen instructions to register.

### **4. Personal Information Registration and Photo Registration**

Hosei University Entrance Examination Guidance "My Page Registration"

See <https://www.guide.52school.com/guidance/net-hosei-tokubetsu/mypage/>

After registering for My Page you will be able to register your personal information and upload your photo, so please follow the instructions on the screen to register.

You need to upload your photo. Your registered photo will be used when your application form is printed to verify your identity on the day of the exam, and it will also be used for your student ID\*. No printing or mailing is required. The specifications for the photo data are described in the above URL.

- \* After enrollment, your student ID card photo (3cm x 3cm) will be used until your graduate. Please be sure to dress in a proper manner (it can be a uniform or casual clothing).

### **5. Internet Application Registration**

#### **(1) Internet Application Registration**

Hosei University Entrance Examination Guidance "Internet Application Registration"

See <https://www.guide.52school.com/guidance/net-hosei-tokubetsu/how/>

Make sure to register for the Internet application after 10:00AM on the application start date.

For the application period, please refer to 2 Preparation (2) Entrance Examination Method, Application Period, and Schedule (it varies depending on the entrance examination method).

Please consider the number of days that are needed to send application documents and give yourself sufficient time to complete Internet Application Registration (including enrollment application fee payment procedures (see (2) Enrollment Application Fee)).

- \* It is not possible to register an application on the Internet before the application starts at 10:00AM.
- \* Application procedures will not be completed just by registering an application on the Internet. Application procedures will only be considered completed when all application documents have arrived at the University.

#### **(2) Enrollment Application Fee**

Hosei University Entrance Examination Guidance "Top Page"

See <https://www.guide.52school.com/guidance/net-hosei-tokubetsu/>

Amount: 20,000 yen

Payment method: Please pay at a designated convenience store or use a credit card, etc., within the application period.



\* In all cases a service usage fee of 990 yen will be charged.

\* In principle, enrollment application fees that have been paid will not be refunded for any reason.

## **6. Posting of Application Documents**

Hosei University Entrance Examination Guidance “Posting of Application Documents”

See <https://www.guide.52school.com/guidance/net-hosei-tokubetsu/doc/>

After completing Internet Application Registration, you need to post your application documents.

Please stick the printed mailing label onto the surface of a commercially available A4 envelope A4 (角 2- 332mm x 240mm) document envelope, place all of your documents inside it, and post it by recorded delivery (applications must be submitted by mail). \* It must be postmarked by the date of the deadline (applications from overseas must arrive by the deadline). In addition, please make sure to use express mail/registered mail if you are mailing your documents from inside of Japan on the day before or on the day of the deadline.

\* We recommend that you confirm the handling time and delivery time for mail in advance. The University assumes no responsibility for items sent by post.

\* Hosei University cannot confirm the arrival of documents. Please use the "Post Tracking Service" on Japan Post's website. Please make sure to take a note of the registered mail tracking number so that you can track it.

### [Application Documents]

- ① Enrollment Application Form ..... (Downloaded from the Internet and printed)  
The downloadable form can be printed upon payment of the application fee.
  
- ② Certified high school graduation and school reports (sealed). ..... 1 copy
  - a. Applicants who expect to graduate from high school or a secondary education school should submit a school report that includes grades in the first semester in the third year.
    - \* This can be printed on both sides of A3 size paper.
    - \* If the above school report can't be issued due to high school curriculum restrictions, then please submit the latest school report that can be issued at the time the application is made. Please note that the school report that is submitted as part of an application can't be changed once it has been received.
  - b. Applicants who have already graduated from high school or a secondary education school should submit the school report which was issued after they graduated.
    - \* This can be printed on both sides of A3 size paper.
  - c. Applicants who have passed, or are expected to pass, an authorized high school degree examination and those who have passed the high school equivalence test should submit an official transcript.
    - \* Letters indicating you have passed are not accepted.
    - \* There is no need to submit a certificate of credit acquisition for exempted courses.
  - d. Applicants who have completed, or expect to complete, 12 years of education or equivalent

in a non-Japanese educational institution overseas should submit a certificate and an official transcript.

\* Please submit the original certificate written in Japanese or English. If the documentation is in any other language, then please obtain and attach a Japanese or English translation, and in addition obtain certification from either an embassy or other public organization that it is an official translation.

\* Applicants who have been enrolled at both a Japanese and an overseas high school need to also submit their school report from the Japanese high school.

e. If a school report cannot be issued, submit proof of (expected) graduation and an official transcript.

\* If the name used in the application form is different to that stated in the school report, etc., then documents that can officially prove that the applicant is the same person are required (documentation that clearly shows the previous name and the new name such as a family registry, etc. In the case of a residency card it must not have your My Number written on it).

### **Points to Note**

- Please only submit original documents. Copies are not accepted. If an original document cannot be submitted, submit a copy certified by your school principal.
- For any semester(s) spent in study abroad during high school, provide documents showing the courses taken and the grades obtained by academic year.
- Transcripts must contain all the grades obtained in high school.
- Applicants who fall under application eligibility ③ (P.5) must attach one of the certificates listed in the following table.

	Submission Documents	
(a) IB Diploma	<p>Sent directly from IBO: Transcript of Grades</p> <p>Enclosed with other documents: Transcript of Grades and Diploma</p> <p>Transcript must show the results of six subjects from the final exams and the IB Diploma</p> <ul style="list-style-type: none"> <li>• IB predicted scores should be provided using the downloadable form. * Download and print.</li> </ul>	
(b) GCE	GCE Statement of Results certifying the candidate's grades	
(c) NCEA	<p>Certified Record of Achievement showing results that include NCEA Level 3</p> <p>NCEA Level 3 and UE: If your University Entrance results are not available by the end of the application period, please ask your high school to prepare an expected grades transcript (format is optional).</p>	
(d) Baccalauréat	Transcript showing Baccalauréat results	
(e) Abitur	Transcript showing Abitur results	
(f) ACT	<p>ACT official test scores</p> <p>The ACT code for Hosei University is 0607</p>	<p>* Only scores sent directly to Hosei University are valid.</p> <p>Official score reports for ACT or SAT sent directly to Hosei University should reach the university by the application deadline (Sending score reports before the official application period is acceptable).</p> <p>* Superscore is not permissible.</p>
(g) SAT	<p>SAT Reasoning Test official test score</p> <p>The SAT code for Hosei University is 3686</p>	

③ Score reports of English proficiency tests (originals)

Please submit one of the following certificates: EIKEN, TOEFL®, or IELTS (you may submit multiple test results).

External English Examinations	Submission Documents		Points to Note
EIKEN EIKEN CBT® EIKEN S-CBT® EIKEN S-Interview® 4 Skills	Original certificates with Pass/Fail or CSE Score Certificate  * Both Japanese and English are acceptable. * The individual grade report is not acceptable.		Please submit it by post within the application period and together with the other application documents.
TOEFL iBT® (including TOEFL iBT® Paper Edition)  (TOEFL iBT® Home Edition and TOEFL ITP® tests are not accepted) (MyBest™ scores are not accepted) 4 Skills	* Submit two items listed on the right	Copy of the Test Taker Score Report or Test Taker Score Report downloaded from My TOEFL Home (printed)	Please submit it by mail within the application period and together with the other application documents.  <u>Please write the date that the Official Score Reports will be directly mailed in the upper right margin.</u>
Official Score Reports (Original)		Only Official Score Reports sent directly to the University by ETS before the application deadline will be valid.  <u>It can be sent to arrive before the application period.</u>  The Institution Code is 0407.	
IELTS (Academic Module) (IELTS Paper Version and IELTS Computer Version) (IELTS Online and IELTS Indicator are not accepted) 4 Skills	Test Report Form (Original)		Please submit it by mail within the application period and together with the other application documents.  If you are unable to submit your transcript, please complete the required procedures for additional copies to be issued and sent to Hosei University by the application deadline and submit a copy of your transcript together with your application documents in an envelope. <u>(The new transcript may arrive at Hosei University before the</u>

		<p><u>application deadline.</u></p> <p>Please write 'Hosei University Admissions Center with the address 2-17-1 Fujimi, Chiyoda-ku, Tokyo 102-8160, Japan' as the name and address to which you will send additional documents. You do not need to enter a reference number.</p>
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- \* All skill scores must be listed on one certificate for it to be considered valid.
- \* Only official documents received by the application deadline will be considered valid. The issuance, reissuance, and mailing time for documents that certify scores may take time, so please give yourself sufficient time to make your application.
- \* Please contact the relevant examination body for the examination schedule and the issuance, reissuance, additional issuance, direct delivery, etc., of documents that certify scores.
- \* Normally, submitted scores and certificates will not be returned. If you require the original returned to you, then please bring the original to the GIS Office (Academic Affairs) ahead of the application deadline or enclose a stamped self-addressed envelope and a note requesting they be returned in your application. However, original documents certifying the score of an external examination sent directly from a testing organization to Hosei University will not be returned.

- ④ Personal Statement ..... (Download from the Internet and print)
- (a) Describe your experiences with leadership and/or inquiry based learning.
  - (b) It needs to be approximately 500 words in length in English.

Download and fill in the Personal Statement cover sheet and type your statement on A4 or US letter size paper using a PC. Use 12-point font and double space lines and margins on all sides. Put your name on the upper right-hand corner and staple multiple pages together on the upper left-hand corner, along with the cover sheet.

- ⑤ Two letters of reference (sealed). ..... (Download from the Internet and print)
- Letters of reference in English or Japanese from two full-time teachers of the most recent school institution (\*) the applicant attended (issued within the previous 6 months and sealed). Letters sent from overseas should be addressed on the envelope to the mailing address of the Faculty of GIS as shown in ⑦ (it is fine if it arrives early).
- \* References are not accepted from teachers at professional training colleges, vocational schools, cram schools or language schools.

- ⑥ Application Document Checklist ..... (Download from the Internet and print)

- ⑦ Address label ..... (Download from the Internet and print)  
Attach the printed label onto an A4 (角 2 - 332mm x 240mm) document envelope.

Please send your application documentation by registered mail if you are posting from overseas,  
and send it to the following address:

Faculty of GIS, Hosei University  
Office of Academic Affairs  
2-17-1, Fujimi, Chiyoda-ku, Tokyo, 102-8160, Japan

## **7. Selection Process (Document Screening)**

Applicants will be comprehensively evaluated and selected based on the application documents (school reports, Personal Statement, etc.) and according to the standards set by the faculty.

However, in addition to the above, online interviews in English may be requested. Please check the following.

[Interview Date]

December 3 (Sunday), 2023

[Communications regarding interviews]

The university will contact applicants with further details about interviews by 23:59 on December 1 (Friday), 2023 from the GIS Office email address (gis@hosei.ac.jp).

- \* Applicants who do not need to attend an interview will not be contacted. Please wait until the results of the screening are announced.
- \* Applicants who do not need to attend an interview may still be accepted.
- \* If you have specified a domain, please set up your account to receive emails from @hosei.ac.jp.

## **8. Screening Results**

Hosei University Entrance Examination Guidance “Screening Results”

See <https://www.guide.52school.com/guidance/net-hosei-tokubetsu/results/>

**[Screening Results Announcement Date]** 10:00AM on December 12, 2023 (Tue)

**[Screening Results Announcement Date (additional)]** 10:00AM on December 26, 2023 (Tue)

You can check the result of your application via My Page.

- \* We do not accept telephone inquiries about application results.

## **9. Enrollment Procedures**

Hosei University Entrance Examination Guidance “Enrollment Procedures”

See <https://www.guide.52school.com/guidance/net-hosei-tokubetsu/enrollment/>

**[Procedure deadline]**

**December 19, 2023 (Tue)**

**[Procedure deadline (Additional)]**

**January 12, 2024 (Fri)**

Successful applicants should complete enrollment procedures via My Page, pay the admission enrollment fee, and complete the "Student Enrollment Information Registration" by the admission enrollment deadline.

- \* If you do not complete enrollment procedures by the admission enrollment deadline, you will be considered to have declined enrollment.
- \* Enrollment procedures will not be accepted after the admission enrollment period ends due to "ICT errors" or "mistakes" with the system used for the announcement of results and enrollment procedures.
- \* If you wish to postpone enrollment procedures, it is possible to do so up until February 28, 2024, provided that you pay your enrollment application fee (the same amount as the enrollment fee) by the enrollment procedures deadline and complete all designated procedures.
- \* Please note that the Acceptance Letter and bank transfer form are listed on "My Page" on the Internet application site and are not mailed out.
- \* If you wish to decline the offer of admission for unavoidable reasons after completing the enrollment procedures (after paying the full amount of the enrollment fees), you will be able to receive a refund of your tuition and other fees, excluding the enrollment fee, if you complete the procedures prescribed by the University by March 31, 2024.

## **10. Application Notes and Other Important Points**

### **(1) Application Notes**

- ① Application procedures will not be completed just by registering an application on the Internet. Application procedures will be completed when all documents have arrived at the University.
- ② After you apply, you can't change the entrance examination method or the faculty/department you have applied to. Applicants can't cancel their application once it is submitted.
- ③ Documents sent to Hosei University will not be returned. Hosei University is also not able to replace any documents that are submitted as part of an application.
- ④ If you need to take examinations in order to obtain the qualification you need in order to apply or to meet the entrance requirements and it is found that either you are unable to meet these requirements by the time of enrollment or that there are irregularities in your qualifications, we will handle the situation as follows.
  - If you need to take examinations in order to obtain the qualification you need in order to apply or to meet the entrance requirements, and it is found that you are unable to meet these requirements by the time of enrollment, the University will withdraw its offer of a place.
  - If you need to take examinations in order to obtain the qualification you need in order to apply or to meet the entrance requirements and you complete the University's enrollment

procedures (by paying the full amount of the enrollment fees), but it is found that you will not be able to meet the requirements by the time of enrollment, you will be able to receive a refund of the tuition fees and other fees, excluding the enrollment fees. Please contact the Admissions Centre immediately and inquire into the required procedures if you find that you are unable to meet the application or admission requirements. For applicants who only go through the first stage of the postponement procedure, the enrollment application fee (the same amount as the enrollment fee) will not be refunded and there is no procedure for requesting a refund.

- If any irregularities are discovered between the time of application and the announcement of the screening results, your eligibility to apply for a place will not be granted and your application fee will not be refunded.
- If any irregularities are discovered between the period from the announcement of the screening results to enrollment and the University decides to withdraw its offer of a place, the enrollment application fee will not be refunded. However, if you have completed the enrollment procedures for Hosei University (payment of all enrollment fees), then tuition fees, educational fees, laboratory fees, and membership fees, but excluding enrollment fees, will be refunded.
- If any irregularities are discovered after enrollment and the University withdraws its offer of a place, enrollment application fees, enrollment fees, and other fees that have already been already paid (tuition fees, educational fees, laboratory fees, and membership fees) will not be refunded.

## (2) Handling of personal information

At Hosei University, personal information such as the names and addresses of applicants who have made an application will be used for a series of procedures, including the acceptance of applications for entrance examinations, application assessment, the announcement of results, and for enrollment. In addition, this information is used for sending documents and notifications that are needed for starting student life at Hosei University, and for work operations involving the statistical processing of enrollment data.

Part of the above operations are handled by a contractor who is entrusted with these operations by the Hosei University Admission Center. At the time that such work is outsourced, we may provide some or all of the personal information that has been supplied to us to such contractors for the purpose of undertaking the work that has been outsourced. We appreciate your understanding.

All personal information is handled appropriately in accordance with the Hosei University Rules on the Protection of Personal Information and the Handling of Specific Personal Information.

- Contact point: Hosei University Admission Center    03-3264-9312    NKadm@ml.hosei.ac.jp  
Monday to Friday 9:00-17:00 (Closed 11:30-12:30)  
Saturday 9:00-12:00 (Closed during summer vacation). Closed on Sundays and public holidays.



## **11. Refund of Enrollment Application Fee**

In principle, application fees that have been paid will not be refunded for any reason. However, in the following cases a refund may be made.

- ① If you paid the enrollment application fee but didn't make an application (did not submit the application documents)
- ② If you paid the enrollment application fee but did not meet the application requirements

### **Application Fee Refund**

If you would like to apply for a refund, please fill out the "Refund Application Form" on the next page and mail it to the following address.

Mail Address:

102-8160  
2-17-1 Fujimi, Chiyoda Ward, Tokyo  
Hosei University Admission Center (Application Fee Refund Office)

Deadline:

November 30, 2023 (postmark)

Refund Notes

- Please apply for a refund by the deadline.
- The service usage fee for the entrance examination (990 yen) is not refundable.
- The bank account transfer takes 2 to 3 months from the date of the deadline.
- If the transfer is to an overseas bank then additional transfer fees may be deducted from your refund.

### **List of Contacts**

• Hosei University Admission Center 03-3264-9312 NKadm@ml.hosei.ac.jp

Monday to Friday 9:00-17:00\* Closed 11:30-12:30

Saturday 9:00-12:00 (Closed during summer vacation). Closed on Sundays and public holidays

(Academic Year 2024) Comprehensive Selection and University Admission Selection  
Examination  
Refund Application Form

Date: Month XX, 20XX

**To the President of Hosei University**

In regard to the above, I hereby apply for a refund of the entrance examination fee as follows.

Please fill in all items.

<b>Furigana</b>			
<b>Applicant name</b>			
<b>Date of birth</b>	_____	_____	_____
<b>Current address</b>	〒		
<b>Telephone number</b>			
<b>Email address</b>			
<b>Reason:</b> * Tick the box that applies.	<input type="checkbox"/> (1) I paid the application fee, but I did not make an application. <input type="checkbox"/> (2) I did not meet the application requirements.		
<b>Application for refund</b>	Faculty	Course	
<b>Faculty / Course / Examination Name</b>	Entrance examination		
<b>Amount</b> * Tick the box that applies.	<input type="checkbox"/> (1) 35,000 yen <input type="checkbox"/> (2) Others (                      yen)		
<b>Bank account (account for refund of enrollment application fee)</b>			
<b>Furigana</b>			
<b>Name of banking institution</b>	Bank	Branch Office	
	* Banking Institution Code <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <small>Do not fill in if you don't know it.</small>	* Branch Code <input type="text"/> <input type="text"/> <input type="text"/> <small>Do not fill in if you don't know it.</small>	
<b>Bank account number</b>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<b>Account type</b> * Tick the box that applies.	<input type="checkbox"/> (1) Ordinary <input type="checkbox"/> (2) Current
<b>Account Name (Kana)</b>			

\* If the transfer is to Japan Post Bank, please enter the 3-digit code for the branch office. A bank transfer fee will be deducted for transfers overseas.

\* The transfer fee will be deducted from the application fee if you specify an overseas account.

## References

### 1. Frequently Asked Questions

*(1) Is it possible to apply under both the S and A standards?*

→ Yes, it's possible.

*(2) Is it possible to use forms from past applications?*

→ No. Please latest versions as they are updated each year.

*(3) If I am attending, or have graduated from a college or professional school after graduating from high school, which transcripts are required, and who should write the references?*

→ Transcripts are required for all school institutions (from high school onwards) where formal qualifications have been attained. For example, if a student has graduated from a high school, completed a two-year college course and is currently studying a four-year university course, transcripts will be required for all three institutions. The references should be written by two full-time teachers at the most recent school institution you have attended, or are attending. In the case of the above example, please ask a full-time university teacher.

*(4) Can I ask the university adviser or counselor at my school to write the reference letter?*

→ The person writing the reference letter must be very familiar with the academic ability of the applicant. Please ask a teacher who is in charge of your classes and who can directly evaluate the applicant's degree of understanding of different subjects, learning attitude, and desire to learn.

*(5) Does an applicant who has completed 12 years of schooling outside Japan (as per P.5) have to have studied for all 12 years overseas?*

→ If you have completed a 12-year school education course that includes time in Japan and abroad, this is fine.

## 2 Academic Year 2024 Tuition Fees (Excerpt from 2024 University Guide

(<https://nyushi.hosei.ac.jp/shiryodp>)



### 2024年度入学者 学費

学部	学年	入学金	授業料 (年額)	実験実習料 (年額)	教育充実費 (年額)	年間合計	入学手続時の納入金 (入学金以外は年額の1/2)	諸会費
法、文(哲、日本文、英文、史)、経済(IGESS除く)、 社会、経営(GBP除く)、人間環境(SCOPE除く)、 現代福祉(福祉コミュニティ)学部	1	240,000円	831,000円	-	228,000円	1,299,000円	769,500円	左記のほか、1年次(入学手続時)は約13,000~16,000円、2年次以降は毎年約7,000~11,000円の諸会費が必要です。また、4年次に別途、全ての卒業生に入会いただく卒業生組織の会費として、30,000円が必要です。
	2~4	-	831,000円	-	228,000円	1,059,000円	-	
経済学部(IGESS)、経営学部(GBP)、 人間環境学部(SCOPE)	1	240,000円	968,000円	-	228,000円	1,436,000円	838,000円	
	2~4	-	968,000円	-	228,000円	1,196,000円	-	
文学部地理学科	1	240,000円	831,000円	22,000円	228,000円	1,321,000円	780,500円	
	2~4	-	831,000円	22,000円	228,000円	1,081,000円	-	
文学部心理学科	1	240,000円	831,000円	42,000円	228,000円	1,341,000円	790,500円	
	2~4	-	831,000円	42,000円	228,000円	1,101,000円	-	
国際文化学部	1	240,000円	1,063,000円	38,000円	264,000円	1,605,000円	922,500円	
	2	-	532,000円	22,000円	136,000円	690,000円	-	
	3~4	-	1,063,000円	38,000円	264,000円	1,365,000円	-	
現代福祉学部臨床心理学科	1	240,000円	831,000円	42,000円	228,000円	1,341,000円	790,500円	
	2~4	-	831,000円	42,000円	228,000円	1,101,000円	-	
キャリアデザイン学部	1	240,000円	831,000円	21,000円	228,000円	1,320,000円	780,000円	
	2~4	-	831,000円	21,000円	228,000円	1,080,000円	-	
GIS(グローバル教養学部)	1	240,000円	1,097,000円	-	232,000円	1,569,000円	904,500円	
	2~4	-	1,097,000円	-	232,000円	1,329,000円	-	
スポーツ健康学部	1	240,000円	933,800円	100,000円	278,000円	1,551,800円	895,900円	
	2~4	-	933,800円	100,000円	278,000円	1,311,800円	-	
情報学部、デザイン工学部、 理工学部(機械工学科航空操縦学専修を除く)、 生命科学部(応用植物科学科を除く)	1	240,000円	1,172,000円	87,000円	312,000円	1,811,000円	1,025,500円	
	2~4	-	1,172,000円	87,000円	312,000円	1,571,000円	-	
理工学部機械工学科 (航空操縦学専修)	1	240,000円	1,172,000円	486,000円	312,000円	2,210,000円	1,225,000円	
	2	-	1,172,000円	486,000円	312,000円	1,970,000円	-	
	3	-	1,172,000円	4,878,000円	312,000円	6,362,000円	-	
	4	-	1,172,000円	87,000円	312,000円	1,571,000円	-	
生命科学部応用植物科学科	1	240,000円	1,172,000円	147,000円	312,000円	1,871,000円	1,055,500円	
	2~4	-	1,172,000円	147,000円	312,000円	1,631,000円	-	

(注1)学費は第1期と第2期の2回(年間の1/2ずつ)に分けての納入となります。入学手続時には、入学金と入学年度第1期分を納入する必要があります(国際文化学部2年次の学費は春学期に一括して納入する必要があります)。  
(注2)諸会費については、毎年度の見直しにより変更となる場合があります。  
(注3)上記のほか、実習費やスタディ・アブロード(SA)プログラム、海外研修参加費等が別途必要となる場合があります。  
(注4)現代福祉学部福祉コミュニティ学科は「ソーシャルワーク実習I-II」「精神保健ソーシャルワーク実習」「スクールソーシャルワーク実習」「コミュニティマネジメント・インターンシップI-II」を行う場合、臨床心理学科は「心理実習」を行う場合、別途実習費や実費が必要となります。  
(注5)理工学部機械工学科航空操縦学専修は、操縦実習時に宿泊費、教材費、国家試験費用、航空身体検査費用、追加訓練費用等が別途必要となります。事業用課程以降の実習を選択した場合、概算1,630万円(予定)の費用が必要となります。実習費用は燃料費の変動や実習プログラムの変更などにより変動することがあります。  
(注6)スタディ・アブロード(SA)プログラム費用の詳細はP.190をご参照ください。なお、国際文化学部はSAプログラムへの参加が必須(SI参加者は選択制)となっています。国際文化学部の外国人留学生入試、海外指定校推薦入試、日本語学校指定校推薦入試、韓国済州特別自治道教育庁からの推薦入試等により入学した外国人留学生は、SAプログラムではなく2年次夏季期間のスタディ・ジャパン(SJ)プログラムへの参加が必須となります。

### 教育ローンについて

奨学金以外に学費を賄うための制度として、教育ローン制度があります。審査には一定程度の期間を要します。入学手続期間内に入学時納入金の振り込みが必要になりますので、受験前に融資審査を済ませておくことをお勧めします。詳細は各問い合わせ先にご連絡いただくか、各ウェブサイトでご確認ください。

機関名	問い合わせ先	ウェブサイト
提携金融機関の教育ローン (入学時限定) ※提携校限定学費ローン	(株)ジャックス (株)ジャックス コンシューマーデスク 電話:0120-338-817(営業時間:平日・土日祝日 10:00~19:00) 【予約型ウェブ審査受付システム】 合格発表前にウェブサイト申込みで学費のお借入れが可能確認できるシステムです。	 (ID/パスワード: M025/08213585)
	(株)オリент コーポレーション (株)オリентコーポレーション 学費サポートデスク 電話:0120-517-325(営業時間:平日 9:30~17:30) ※申込みは専用Webサイトで24時間承っています。簡単なご質問やよくあるご質問にお答えできる「チャットボット」をご用意しています。	
	楽天銀行(株) 楽天銀行(株)教育ローン専用ダイヤル 電話:0120-61-6910(受付時間:平日 9:00~20:30 土日祝日 10:00~17:30)	 (提携校コード/ 申込コード: H5000043/1001)
日本の 教育 ローン	日本政策 金融公庫 日本政策金融公庫 教育ローンコールセンター 電話:0570-008656(営業時間:月~金 9:00~19:00)	

### 3 Study Abroad (SA) Program Costs (Excerpt from 2024 University Guide)

(<https://nyushi.hosei.ac.jp/shiryo/dp/>)

#### スタディ・アブロード(SA)プログラム費用

※2022年度プログラムより、一部のプログラムを再開しております。  
 ※為替レートや航空券・燃油代により、費用は変動します。  
 ※SA先大学やSA期間は予告なく変更となることがあります。

学部独自の留学プログラム(SAプログラム)を、国際文化学部、文学部英文学科、経済学部、社会学部、経営学部、人間環境学部、キャリアデザイン学部、GIS(グローバル教養学部)※、情報科学部、理工学部、生命科学部で実施しています。国際文化学部では原則として、外国人留学生を対象とした入試により入学した外国人留学生を除きSAプログラムが必修(SSIコース生は選択制)で、他の学部・学科では希望者が参加できるプログラムです。プログラムの詳細はP.027をご参照ください。SAプログラムは、在学中の学費とは別に費用がかかりますので、以下の表を参考にしてください(費用は留学先の国や大学、期間、為替レートによって異なります)。また、採用条件を満たすと、学部・SA先によって金額が異なりますがSA奨学金が支給されます。

※GIS(グローバル教養学部)の留学プログラム名称は、「Overseas Academic Study Program」です。

#### 国際文化学部 2022年度の実績(概算)

大学名	授業料・宿泊費・空港送迎費(A)	渡航/ビザ費・保険(B)	合計(A+B)
シェフィールド大学	約115万円	約32万円	約147万円
リーズ大学	約138万円~148万円	約45万円	約183万円~193万円
カリフォルニア大学ディヴィス校	約155万円	約44万円	約199万円
ミシガン州立大学	約198万円	約34万円	約232万円
ボストン大学	約263万円	約35万円	約298万円
ヨーク大学*	約123万円	約41万円	約164万円
トレント大学	約134万円	約28万円	約162万円
ブロック大学*	約79万円	約41万円	約120万円
ディーキン大学*	約122万円	約31万円	約153万円
ロイヤル・リユネブルク大学	約128万円	約41万円	約169万円
西部カトリック大学	約101万円	約41万円	約142万円
ペテルブルク国立交通工科大学*	約53万円	約34万円	約87万円
上海外国語大学*	約56万円	約41万円	約97万円
バルセロナ大学*	約99万円~140万円	約40万円	約139万円~180万円
韓国外国語大学*	約62万円	約20万円	約82万円

※2022年度未実施(ディーキン大学は新規協定校)のため推定金額

#### GIS(グローバル教養学部) 2022年度の実績(概算)

大学名	授業料・宿泊費・諸経費など合計
サンホセ州立大学	約280万円
プリンスエドワードアイランド大学	約155万円
サセックス大学*	約220万円~300万円
マッセイ大学*	短期:約210万円~220万円 長期:約400万円~430万円

※2022年度未実施のため推定金額

#### 情報科学部 2023年度の推定金額

大学名	渡航関係費用・保険料・現地機関費用など合計
ブトラメレーシア大学	約40万円

#### 理工学部・生命科学部

2024年度以降プログラム再開予定のため、留学先・費用については未定です。

#### 文学部 英文学科 2023年度の推定金額

大学名	授業料・宿泊費・空港送迎費(A)	渡航/ビザ費・保険(B)	合計(A+B)
ユニヴァーシティ・カレッジ・ダブリン	夏期:約24万円 秋学期:約110万円 秋学期・長期:約162万円	約27万円 約29万円 約32万円	約51万円 約139万円 約194万円
フォントボン大学	秋学期:約225万円	約37万円	約262万円
ヴィクトリア大学	秋学期:約96万円	約38万円	約134万円

#### 経済学部 2022年度の実績(概算)

大学名	授業料・宿泊費・空港送迎費(A)	渡航/ビザ費・保険(B)	合計(A+B)
シェフィールド大学*	約124万円	約22万円	約146万円
カリフォルニア大学ディヴィス校	約139万円	約32万円	約171万円
ブロック大学	約89万円	約29万円	約118万円

※2022年度未実施のため推定金額

#### 社会学部 2023年度の推定金額

大学名	授業料・宿泊費(A)	渡航/ビザ費・保険(B)	合計(A+B)
アルバータ大学(2セメスター)	約208万円	約44万円	約252万円
ボストン大学	約251万円	約38万円	約289万円
カリフォルニア大学サンディエゴ校	約97万円	約32万円	約129万円
トロント大学	約92万円	約25万円	約117万円
北京師範大学	約50万円	約19万円	約69万円

※宿泊形態や授業時間数などにより金額が変わります。

#### 経営学部 2023年度の推定金額

大学名	授業料・宿泊費・空港送迎費(A)	渡航/ビザ費・保険(B)	合計(A+B)
ネバダ大学リノ校	約206万円	約49万円	約255万円

#### 人間環境学部 2022年度の実績(概算)

大学名	授業料・宿泊費・空港送迎費(A)	渡航/ビザ費・保険(B)	合計(A+B)
ボンド大学	約108万円	約35万円	約143万円

#### キャリアデザイン学部 2022年度の実績(概算)

大学名	授業料・宿泊費・空港送迎費(A)	渡航/ビザ費・保険(B)	合計(A+B)
アデレード大学	約119万円	約45万円	約164万円
オークランド大学*	約98万円	約28万円	約126万円

※2022年度未実施のため推定金額

#### SA奨学金制度(給付:返還不要)

奨学金名称	給付金額(年額)	採用予定数	採用学年	応募・採用条件
国際文化学部 SA奨学金	A 25万円	全員	当該年度 SA参加者	SA参加決定者全員 Aのうち特に学業成績が優れ、教育上経済的援助が必要な者(Aに 加算、Bとの併願不可)
	B 上限60万円	38人 (2022年度実績)		Aのうち特に教育上経済的援助が必要な者(Aに 加算、Bとの併願不可)
	C 上限60万円	該当者全員		
文学部英文学科 SA奨学金	夏期:5万円程度 秋学期:20万円程度 (SA先毎の人数により変動あり)	夏期:25人 秋学期:28人	夏期: 1~4年生 秋学期: 2~4年生	SA参加決定者で、 審査の結果承認された者
経済学部 SA奨学金	旅費総額 (現地授業料、宿泊費含む) の30%程度	42人 (2019年度実績)	当該年度 SA参加者	SA参加決定者のうち、 学業成績が優れている者
社会学部 SA奨学金	旅費総額 (現地授業料、宿泊費含む) の30%程度	30人程度	2~3年生	SA参加決定者のうち、 学業成績が優れている者
経営学部 SA奨学金	前年度旅費総額 (現地授業料、宿泊費含む) の30%程度	12人 (2019年度実績)	2~4年生	SA参加決定者のうち、 学業成績が優れている者
人間環境学部 SA奨学金	旅費総額 (現地授業料、宿泊費含む) の30%程度	10人程度	当該年度 SA参加者	SA参加決定者で、 審査の結果承認された者
キャリアデザイン学部 SA奨学金	旅費総額 (現地授業料、宿泊費含む) の30%程度	10人程度	2~4年生	SA参加決定者のうち、 学業成績が優れている者
GIS(グローバル教養学部) OAS*奨学金	A 短期:50万円 長期:100万円	全員	当該年度 OAS参加者	OAS参加決定者全員 Aのうち特に学業成績が優れている者(Aに 加算)
	B 短期:10万円もしくは20万円 長期:10万円もしくは40万円	20人程度		
情報科学部 SA奨学金	10万円	8人程度	1~4年生	SA参加決定者のうち、 学業成績が優れている者
理工学部 SA奨学金	10万円または15万円	40人程度	1~4年生	SA参加決定者のうち、 学業成績が優れている者
生命科学部 SA奨学金	10万円または15万円	40人程度	1~4年生	SA参加決定者のうち、 学業成績が優れている者

\*GIS(グローバル教養学部)の留学プログラム名称は、「Overseas Academic Study Program」です。

## List of Contacts

1. Contact information for Internet applications (for queries such as entering data for My Page registration and Internet application registration)

Application Operation Support Office

<People living in Japan>

TEL: 0120-752-257 (Only during the application period between the hours 9:00-18:00, including Saturday and Sunday)

<People living abroad>

E-mail: [NKadm@ml.hosei.ac.jp](mailto:NKadm@ml.hosei.ac.jp) Please put "Inquiry" in the subject of your email. If more than 3 days have passed since your e-mail inquiry and you have not received a reply, please contact us directly at the phone number listed below.

2. List of Contacts for Applications (for queries related to the entrance system, application requirements)

GIS (Global and Interdisciplinary Studies)

Telephone: 03-3264-5805 E-mail: [gis@hosei.ac.jp](mailto:gis@hosei.ac.jp)

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(Closed on Sundays and public holidays)